

**HOPE VALLEY/WYOMING FIRE DISTRICT
996 MAIN STREET
HOPE VALLEY, RI 02832**

**MONTHLY BOARD MEETING
OCTOBER 10, 2013
7:00 P.M.**

Those present: Board Members: Chairman, David Holt, Vice-Chairman, Pasquale DeBernardo, Georgia Ure; Chief, Fred Stanley; Treasurer, Deborah Nicotra (arrived 7:05 pm); Tax Collector; Susan Bok; District Clerk, Julie Kelley

Those not present: Auditor, Pete Stefanski, Board Members, Ronald Richard, Elwood Johnson

The meeting commenced and was called to order by Chairman, David Holt at 7:00 p.m. with a salute to the flag and a moment of silence.

MINUTES

The minutes of the September 12th Monthly Board Meeting were presented. Mr. DeBernardo motioned to accept the minutes as presented and Ms. Ure seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

TAX COLLECTOR'S REPORT

The Tax Collector's report was presented for September 2013. Ms. Bok indicated that a total of \$557,476.47 has been collected to date. Mr. DeBernardo inquired about the outstanding amount of \$12,296.86 for year 2011, as well as \$19,813.97 for Hopkinton for year 2012 and \$12,614.10 for Richmond for year 2012. Ms. Bok indicated these figures were still outstanding. The recent tax sale reflects only some of the money received. Ms. Bok indicated that the district has not collected for year 2011 and 2012. Mr. DeBernardo motioned to accept the Tax Collector's Report as presented and Ms. Ure seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

TREASURER'S REPORT

The Treasurer's report for September 2013 was presented. Ms. Nicotra discussed Acct. # 9999 – Uncategorized Expense in the amount of \$98.57. She indicated that in the past minutes she thought that amount was not reflected on the report because of the filtering on the report but stated that this was not the case as it is now reflected on page 6 under Acct. #9999 – Uncategorized Expenses as an actual October expense and also shown as being reimbursed. The board also discussed Acct. 6130 – Port. Equipment, which reflects 50% reimbursement from Richmond Carolina, half the amount has been put back in against an income account because that's how it was budgeted. Acct. # 7120 – Prot. Clothing, the expense of \$112.00 for boots was discussed. This is the cost for boots for a new member, which is reviewed and approved by the Chief. The board inquired as to how often the district pays for dispatching? Dispatching is paid quarterly. The board also reviewed Acct. # 7340 – Clothing Allowance, as the statement reflects 91.4% spent from the budgeted amount at this time. Ms. Nicotra stated that this is for the Chief's clothing allowance and when complete, will be done for the year.

Ms. Ure motioned to accept the Treasurer's Report as presented and Mr. DeBernardo seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

CHIEF'S REPORT

The Chief's report and Special Chief's report was presented for September 2013. The board discussed the following points of interest:

The Verizon proposal has been received for review by the board. Mr. Holt had questions to review with the board and the Treasurer regarding the budgeting for Depot Square Park in the future. It was discussed that the Income should be reflected as revenue in Acct. #TBD, possibly two (2) accounts, one for Income for Depot Square Park i.e. for selling bricks/fundraising and another reflecting Income from Rental from Verizon as potential income. In addition, an expense account should be created within Acct. # 6000 where we would budget an expense for Depot

Square Park, and the Grounds and Maintenance to both stations. Ms. Nicotra agreed that those line items would work to budget and maintain accurate records.

The repair to the Depot Square Park fountain has been repaired. Yarkworks did the repairs to Depot Square Park at no expense to the district. They injected liquid concrete under the void and replaced the brick with granite stone blocks. They found the drain for the overflow blocked at both ends. They raised it up and put a screen on it, now it is working properly. The pumping area piping still requires replacing which will be done next spring at a cost of approximately \$100 to \$300. At least the fountain is secured for the winter.

The board agreed that they would like to go out to bid for maintenance to the park. The bid should go out sometime in January or February. It is still required to prepare bid specifications listing what maintenance would be required. Mr. Holt indicated that he would also like a licensed arborist, which would include tree service as part of the services.

The sprinkler company will take care of the fountain pump and the sprinkler system for the lawn.

The Verizon contract was discussed. Mr. Panciera reviewed the document and his main concerns were on Page 9, #18 Right of First Refusal and #19 Rights Upon Sale. The contract would be for five (5) years with four (4) additional five (5) year extension terms. Rent would start at \$25,000 and escalate each term by 15%. Listed on page 4, paragraph 6 lists additional extensions. After 20 years, there would be no further increases but you can terminate the contract any time prior to that. At this time, the district does not have any plans to move forward.

Mechanic Street dam is completed and now can be used to fight fires and use as drinking water.

There is still a delay in the delivery of the new SCBA units due to the NFPA 2013 standards.

We were fortunate to have received a poly tank, which was donated to us to be put onto our brush truck. Many hours have been put in by Mr. David Dumsar and due to his great efforts alleviated much expense to the district. We are privileged to have such a talented mechanic as very little work had to be performed by outside contractors.

Our officers will be assisting the Richmond-Carolina Fire District with the Swamp Yankee Days at the Washington County Fairgrounds. Our fire truck will be there for the Saturday competition.

Our officers also assisted the Chariho Athletic Association with their fall Festival.

The RIAFC mini vendors show and monthly meeting in September was a big success and held at the Richmond County Club. Mr. DeBernardo assisted and did an outstanding job.

The annual Fire Prevention Week Open House is to be held on October 13th from 11:00 to 2:00 pm.

We are still unsure as to whether a possible lawsuit will be filed again the sale of our 1997 Pierce Saber pumper.

The board discussed the accomplishment of Mr. Justin Lee in receiving his Associates degree in Applied Science. The board recommended sending a letter of congratulations on behalf of his efforts.

Chariho Regional School district received three (3) bids for their heating fuel. The lowest bidder was Ginger's Service Station, Inc., Westerly, RI at \$.05 cents per gallon over the port of Providence the day of delivery. In accordance with the bid specifications, the district is allowed to be part of this contractual agreement.

Mr. DeBernardo motioned to accept and piggy back on the award for heating oil with Ginger's Service Station, Inc., Westerly, RI for the district's heating oil for the upcoming year at a cost of \$.05 cents per gallon over the port of Providence the day of delivery. Ms. Ure seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously. (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

Mr. DeBernardo motioned to accept the Chief's Report for September 2013 and Ms. Ure seconded the motion. With no further discussion from the Chief's report, all in favor, all aye, motion passed unanimously (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

CORRESPONDENCE

Incoming:

1. Email addressed to Frederick A. Stanley, Fire Chief, Hope Valley/Wyoming Fire District, from Ms. Jane Minasian, Verizon Wireless, regarding Proposed Tower Lease Agreement with Cellco Partnership, d/b/a Verizon Wireless, for property located at 996 Main Street, Hope Valley, RI 02832 ("Property").
2. Memo to Mr. Barry Ricci, from Mr. Brian P. Stanley, Chariho Regional School District, regarding Fuel Oil Bid and recommending the award go to Ginger's Service Station, Inc., Westerly, RI.

Outgoing:

1. Letter addressed to Deputy Chief Scott Kettelle, from Frederick A. Stanley, Fire Chief, Hope Valley/Wyoming Fire District, expressing appreciation for the Donation of a 500 gallon UPF Poly Tank to the Hope Valley/Wyoming Fire District for Brush truck 914.

PUBLIC FORUM

No Public forum this evening.

ADJOURN

A motion was made to adjourn at 8:16 p.m. by Ms. Ure and seconded by Mr. DeBernardo. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. Holt-yes; Mr. DeBernardo-yes; Ms. Ure-yes

Respectfully submitted,

Julie Kelley
District Clerk